

GOVERNMENT OF MANIPUR
DIRECTORATE OF CONSUMER AFFAIRS, FOOD & PUBLIC DISTRIBUTION DEPARTMENT

NOTIFICATION

Imphal, the 14th October, 2022

No. 1/CB/2022-DCAF&PD (1) : In pursuance of letter No. PDS-101/2/2022-CAFANDPD-CAF&PD-Part(1) dated 14.10.2022 of the Department of Consumer Affairs, Food and Public Distribution, Government of Manipur, applications are invited from intending and eligible candidates for engagement to the following posts in this Directorate of CAF&PD, on **contract basis for a period of 1 (one) year** through sponsorship of the Employment Exchange concerned.

Sl. No.	Name of the Post	Remuneration	No. of Post	UR	ST	SC	OBC (M)	OBC (MP)	Qualification
1	Office Superintendent (Procurement)	Rs. 14,600/- p.m.	1	1		-	-	-	Graduate with MBA (Preferable)
2	Section Officer-II (Civil)	Rs. 14,600/- p.m.	1	1	-	-	-	-	BE(Civil)
3	Section Officer-II (Mechanical)	Rs. 14,600/- p.m.	1	1	-	-	-	-	BE(Mech.)
4	Computer Operator	Rs. 14,600/- p.m.	20	11	6	-	3	-	BCA/Graduate in Sc./Engineering with PGDCA or its equivalent degree in Computer Application.
5	LDC /Office Assistant	Rs.10,850/- p.m.	10	6	3	-	1	-	Graduate
6	Multi Tasking Staff	Rs. 7,850/- p.m.	10	6	3	-	1	-	Matriculate and above

2. Mode of Selection: Through written examination.

3. Examination Scheme:

A. FOR THE POST OF OFFICE SUPERINTENDENT (PROCUREMENT), SECTION OFFICER -II (CIVIL), SECTION OFFICER -II (MECHANICAL), COMPUTER OPERATOR and LDC/OFFICE ASSISTANT			
Subjects	Number of Questions	Total Marks	Time Allowed
General Intelligence and Reasoning	25	25	*3 hours
General Knowledge	25	25	
Quantitative Aptitude	25	25	
English Language	25	25	
Total	100	100	

**Questions will be of Graduate Level and based on multiple choice questions (MCQs)*

B. FOR THE POST OF MULTI-TASKING STAFF			
Subjects	Number of Questions	Total Marks	Time Allowed
General Knowledge	50	50	*3 hours
Basic Mathematics	25	25	
English Language	25	25	
Total	100	100	

**Questions will be of Matriculate Level and based on multiple choice questions (MCQs)*

4. Tentative Timeline:

Sl. No.	Particulars	Date
1	Date of notification	14 th October, 2022
2	Date of requisition from Employment Exchange	17 th October, 2022
3	Last date of requisition from Employment Exchange	28 th October, 2022
4	Date of issue of forms (from website*)	17 th October, 2022
5	Last date of form submission	4 th November, 2022
6	Issue of admit card	5 th to 8 th November, 2022
7	Date of Written Examination	To be notified later
8	Typing Test (for the post of Computer Operator and LDC/AO)	To be notified later

*Website for downloading Application Form: www.manipur.gov.in and www.pdsmanipur.nic.in

6. Age Limit: A candidate must have attained the age of 18 years and must not have attained the age of 38 years on the 14th October, 2022 i.e., he/she must have been born not earlier than 15th October, 1984 and not later than 14th October, 2004. The permissible relaxation in upper age limit for different categories are as under:

Code number	Category	Age-relaxation permissible beyond the upper age limit
01	SC/ST	5 years
02	OBC	3 years

Note: The Date of Birth filled by the candidate in the application form must be the same as recorded in his/her Matriculation Certificate issued by a recognised Board/Council of the State or Central Government.

7. Eligibility Condition:

- The candidate must be a citizen of India.
- The candidate must be able to speak Manipuri or any of the tribal dialects of Manipur.
- The candidate must be a permanent resident of Manipur, provided that a candidate whose parent(s) or any of his/her direct lineage are permanent residents of the State, with proper documentary proof like enrolment in the electoral roll and birth certificate, will also be eligible.

8. Submission of Application Form: The willing and eligible candidates should get their names sponsored by the Employment Exchange concerned on or before 28th October, 2022. Thereafter, the sponsored candidates should submit the duly filed-in application form along with the required self-attested copies of certificates and mark sheets on or before 4th November, 2022 at the office of the Directorate of Consumer Affairs, Food & Public Distribution, Manipur at Sangaiprou, Imphal West.

9. Application Fee: Candidates are required to pay application fee @ Rs. 500/- for UR/OBC and @ Rs. 250/-for SC/ST respectively at the time of submission of forms. Candidates applying for more than one post will have to pay prescribed cost X no. of posts applied at the time of form submission.

10. General instructions:

- Application fee is non-refundable and not transferable.
- 'NO OBJECTION CERTIFICATE' from the present employer will be required if candidates are serving in any Government Department or Public Sector Undertaking or Autonomous Body.
- Application form not accompanied with prescribed fee or not submitted in the prescribed format or incomplete in any respect will not be entertained.
- Canvassing for the posts, in any form will be ground for disqualification.



(Robertson Asem)

Director (CAF&PD), Manipur

Copy to:

1. The Secretary to the Hon'ble Chief Minister, Manipur.
2. The PS to Hon'ble Minister (CAF&PD), Manipur.
3. The Staff Officer to Chief Secretary, Government of Manipur.
4. The PS to Commissioner (CAF&PD), Government of Manipur.
5. The Under Secretary (DP), Government of Manipur.
6. The Under Secretary (Finance), Government of Manipur.
7. The Director (IPR), Manipur - with a request to arrange for publishing the above notifications for two alternative days only in at least two dailies preferably in Poknapham (Manipuri)/Sangai Express (English) and to submit the bills in Triplicate to the Directorate for early payment.
8. The Web Manager, Department of IT, Manipur for favour of uploading the Notification of the Department on the Website.
9. The New Editor, AIR/DDK, Imphal for inclusion of the above notification in the news bulletin for 2(two) alternative days.
10. Relevant file.